



ALMA MATER EUROPAEA

— FAKULTETA ZA HUMANISTIČNI ŠTUDIJ —

INSTITUTUM STUDIORUM HUMANITATIS, LJUBLJANA



PRESENTATION BOOK

DOCTORAL STUDY PROGRAMME HUMANITIES

(THIRD BOLOGNA CYCLE)

September 2019

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WHY CHOOSING THE STUDY OF HUMANITIES AT AMEU - ISH?

Alma Mater Europaea - Faculty of Humanities, Institutum Studiorum Humanitatis, Ljubljana (AMEU - ISH), boasts a recognisable 25-year tradition of postgraduate higher education and research and to date, almost 200 doctoral and master students graduated at the Faculty. AMEU - ISH also offers cutting-edge interdisciplinary research in various fields of humanities, as well as social sciences, with the participation of numerous internationally renowned researchers with which AMEU – ISH intensively and dedicatedly develops its own research potential. In addition to postgraduate (masters and doctoral) study, AMEU - ISH also accredited the undergraduate study programme Humanities which was firstly implemented in the 2018/19 academic year, and with which the Faculty ensures the full vertical of studies in humanities at all three Bologna cycles.

Doctoral study programme in Humanities (3rd Bologna cycle) trains intellectuals for a reasoned socio-critical perspective on processes and practices in society. Students of this programme acquire excellent humanities education in communication and self-reflection skills with which they learn, interpret and master the systems of knowledge and cultural, political and other social practices. The study programme is based on cutting-edge theory and genuine scientific curiosity and tackles research problems which primarily address current human/social needs. **Study as an intellectual challenge and a pleasure!**

Doctoral studies in humanities is therefore the right choice as long as:

- fundamental human values are a source of inspiration for a student,
- philosophy, psychology, sociology and art are words that awaken student's desire for research,
- student wonders what happiness and prosperity are, what is a world we live in, how we face global challenges such as suffering, migration, hunger,
- student is interested in how to change the world and look at alternative sources of energy, entrepreneurship, social impact, change in the education system,
- student wants self-development and insight into his or her own living space,
- student is inspired by the exploration of life, the world and society.

Advantages of studying at AMEU – ISH

✓ **Top domestic and foreign higher education teachers**

✓ **Individual approach**

✓ **Highly interdisciplinary and elective courses**

✓ **High-quality research activity**

✓ **State-of-the art information technology**

✓ **Accreditation and international comparability**

PRESENTATION OF AMEU – ISH

Basic information about the higher education institution

Alma Mater Europaea - Institutum Studiorum Humanitatis, Faculty of Graduate Studies in Humanities, Ljubljana was entered in the court register on 3 June 1992 on the basis of the Founding Act and on the basis of the decision of 24 November 1995 on entry in the register of higher education institutions at the Ministry of Education and Sport, it began to operate as an independent higher education institution.

Since then, the status of a legal entity has been the same, whilst the founder, name and seat of the establishment have changed. On 1 January 2014, the higher education institution joined under the auspices of the owner of Alma Mater Europaea - European Center Maribor (AMEU - ECM) and on 30 April 2014, it became an independent organisational unit under the name Alma Mater Europaea - Institutum Studiorum Humanitatis, Faculty of Graduate Studies in Humanities, Ljubljana. Because of the implementation of study programme Humanities at the undergraduate (university) level, the Faculty began to operate under the new name Alma Mater Europaea - Faculty of Humanities, Institutum Studiorum Humanitatis, Ljubljana (hereafter AMEU - ISH) in September 2019.

AMEU - ISH operates as an independent higher education institution on the basis of the decision on extension of accreditation, issued on 21 March 2013 by the Slovenian Quality Assurance Agency for Higher Education (SQAA). AMEU - ISH is also registered as an independent higher education institution in the register of higher education institutions at the Ministry of Education, Science and Sport. The Faculty operates as a single legal entity in accordance with applicable law and is responsible for its obligations with all its assets.

The Council of the Slovenian Quality Assurance Agency for Higher Education granted institutional accreditation to master and doctoral study programmes Humanities on 24 April 2012. In September 2017, the SQAA's Council also granted accreditation to university study programme Humanities which the Faculty has been implementing since the academic year 2018/19. All study programs are accredited according to the applicable regulations and criteria of the institutions of the Republic of Slovenia.

In addition, AMEU - ISH is registered in the Register of Research Organizations of the Slovenian Research Agency (ARRS) under no. 0433 and has two research teams operating within the Institute for Research in Humanities and the Institute for Social Sciences Research. AMEU - ISH also forms a joint programme group with the Institute for Civilization and Culture (ICK) and the research group of Alma Mater Europaea - European Center, Maribor (AMEU - ECM) within the

research programme entitled Cultural Formation Research (5th funding period: 1 January 2019 - 31 December 2024).

As an independent higher education institution, AMEU – ISH has its own higher education library which started to emerge as an organised collection of books as early as 1994. The basic library stock seeks to fill the field of humanities (especially social and historical anthropology, sociology of culture, media theory, linguistics, epistemology) and thus covers all the topics of the Faculty’s study and research programmes. The Library AMEU - ISH is located at Dunajska 106, Ljubljana (office building B, ground floor; adjacent building of the Faculty’s location), and its services are accessible to all users without restrictions. The library is open in the afternoon on Monday and Thursday between 15.30 and 19.00 and on Wednesday between 15.30 and 20.00, which is 11.5 hours per week.

Within the AMEU - ISH publishing house, scientific monographs and scientific serials are regularly published.

Table 1. Identity card of a higher education institution

Name of higher education institution / research organisation	Alma Mater Europaea - Faculty of Humanities, Institutum Studiorum Humanitatis, Ljubljana
Name abbreviation	AMEU - ISH
Address	Kardeljeva ploščad 1, 1000 Ljubljana
Web site	http://en.ish.si/
Email address	ish@ish.si
Phone	+386 2 250 19 97
Fax	+386 2 250 19 98
Accreditation of an independent higher education institution	First 24/11/1995, current 21/03/2013 (valid until 30/09/2018)
Erasmus ID Code	SI LJUBLJANA39
ECHE number of the document	272314-EPP-1-2018-1-SI-EPPKA1-ECHE

Mission and vision of AMEU - ISH

The basic mission of AMEU - ISH is to carry out higher education, scientific and research and development activities in the field of humanities, related scientific disciplines and new frontier sciences, and to serve the domestic and international community as an educational and scientific research center which complements the existing offer from other universities and colleges in the field with complementary programmes and knowledge.

With its organization and manner of work, the Faculty provides a link between pedagogical and scientific-research work, since the specificity of its activity is the direct connection of the educational and scientific-research process which means a continuous flow of scientific results into teaching contents. In this way, AMEU – ISH takes care of the development of scientific disciplines and professional fields in the domestic and international environment and promotes the flow of knowledge and methods from the most developed humanities centres to the Slovenian and Central European area.

The vision of AMEU - ISH is to build on the visibility, elite and specific role of an institution with a long tradition in the field of humanities and related disciplines, by involving top lecturers and researchers in the teaching and research process, by offering excellent undergraduate and graduate programmes, as also by enhancing high quality research work and by organizing visible events.

The most prominent intellectual vision of AMEU - ISH is therefore the integration of education and research, whilst constantly monitoring the development of the humanities and introducing new approaches and a new mindset.

Strategic orientations of AMEU – ISH

The operation of the AMEU - ISH is based on the following strategic orientations which are outlined in the Strategic Plan AMEU - ISH 2018 - 2023:

1. high quality implementation and development of educational activity,
2. excellence in scientific research and development,
3. expanding international cooperation and association with educational, research, cultural and other institutions,
4. quality assurance and the pursuit of excellence in education, professional engagement, research and business,
5. promotion of educational and research activities of AMEU - ISH.

DESCRIPTION OF THE STUDY PROGRAMME HUMANITIES

General information on the doctoral study programme Humanities (3rd Bologna cycle)

Table 2. Identity card of the doctoral study programme Humanities

Name of the study programme	Humanities
Cycle	Third
Type of education	Doctoral education (third Bologna cycle)
Duration	3 years / 6 semesters
ECTS	180 ECTS
Field of education (ISCED – International Standard Classification of Education)	No. 22 - Humanities
Klasius P (Classification of education and training)	220 Humanities (not specified)
Klasius P-16 classification	02 Arts and Humanities 022 Humanities (except languages)
Research area (Frascati)	Humanities
Scientific or professional title	Doctor of science
Slovenian Qualification Framework (SQF)	Level 10
European Qualifications Framework (EQF)	Level 8
The Framework for Qualifications of the European Higher Education Area	Third cycle - PhD

The concept of humanities allows for an interdisciplinary approach in the field of third-cycle education, because it offers a broad basic knowledge of all fields of humanities, integrates anthropological, philosophical and linguistic disciplines, and at the same time guides students in the field of scientific research. Doctoral study programme Humanities enables postgraduate students to study disciplines and fields that are less represented in other Slovenian higher education institutions, whilst the excellence of the study programme is that offers a distinct interdisciplinarity and the selection of courses.

The third-cycle study programme combines knowledge from traditionalist schools and scientific disciplines, whilst at the same time, it pursues contemporary science based on critical perspectives, innovative methods, approaches and perspectives: today, these are generally understood as the advancement and actualisation of the humanities.

The guiding thought of the concept of humanities not only relates to the requirements for competency posed by the traditional humanities and innovation requirements of contemporary humanities, but especially to individual freedom of the postgraduate student to form its own scientific and professional identity with the help of teachers and in dialogue. In the process, the study of humanities at AMEU – ISH does not hide the ethical reflection of European humanities.

Doctoral study programme in Humanities trains graduate students for independent scientific, theoretical, critical research, applied and development work. It is designed to deepen and upgrade master's study and is grounded in an interdisciplinary context, which allows scientifically coherent epistemological systems and is oriented towards results and human needs. The study programme is structured by year in a way that maximizes the horizontal and vertical connectivity of the content. Such a structured programme enables continuous adaptation to the individual study interests of individuals.

KEY OBJECTIVES AND COMPETENCES OF THE STUDY PROGRAMME

The objectives of the study programme, as a starting point for examining the learning outcomes of students are:

- study programme provides students with understanding and managing the most compelling epistemological systems knowledge and understanding/interpretation of the results of research, which is primarily focused on current human needs;
- widespread and in-depth study of disciplines and fields that are not or are barely represented at other Slovenian higher education institutions;
- organising study programme, which is interesting for students outside Slovenia, particularly from Central and Eastern Europe;
- study programme that educates young specialists into superior methodological and conceptual equipped professionals, who are capable of independent critical analysis of the concepts and phenomena, which are tied to a specific area of humanistic science, covered by the study programme;

- as expected learning outcomes we consider graduates, evolved in highly self-reflective researchers, who have a critical attitude towards the material collected, while maintaining the ethics and sensitivity to the subject of research;
- ability to integrate the historical perspective, i.e. the ability to integrate historic problems into modern times;
- the expected learning outcomes of students are verified by means of continuous and systematic mentoring of students, through continuous verification of progress with literature study, with selection of research techniques, with permanent coordinating of activities, leading toward conceptual coherent research;
- real-time learning outcomes are verified with the help of seminars and in the context of preparation and application of the doctoral thesis topic;
- obligatory part of the third level study programme of Humanities are fundamental and applied research tasks.

By achieving the basic objectives of the study programme, students develop the following **general competences**:

- ability to research independently;
- understanding of key theoretical concepts that define particular subjects;
- mastery of the scientific apparatus, methods and techniques of research (including fieldwork);
- knowledge of epistemological concepts and approaches;
- understanding transnational processes, cultural diversity and identities at local and global level;
- ability to reflect theoretically and articulate the analysis of humanistic interdisciplinary content;
- historical positioning of problems in interaction with modernity;
- competence in writing humanistic interdisciplinary analytical, scientific, popular sciences and critical texts;
- competence in various forms of knowledge transfer (applied science), for public presentations, performance and for establishing dialogue with the media;
- ability to critically observe socio-cultural processes within the scientific field and at the level of everyday life;
- application of ethical criteria and commitment to professional ethics.

In order to achieve the basic objectives of the study programme, students also develop the following **subject-specific competences**:

- methodological and conceptual equipment for critical analysis of concepts and phenomena;
- knowledge and understanding of the history, meaning and criticism of the basic concepts of the individual subject contents of the humanities and familiarity with current dilemmas;
- the programme provides guidance in the work of compiling scientific, research, cultural and pedagogical programmes, as well as the deepening of competences in the field of promotion of science, culture and arts;
- the innovative approach enables variants of constructions from different already grounded scientific approaches and free production of theory;

- focus on areas where relevant information on humanities is essential as a basis of work - popularisation of culture and knowledge in various institutions, in the media and in cultural and artistic production;
- critical analysis and focus on gender, body and sexuality within different scientific disciplines and in different socio-cultural backgrounds;
- critical analysis, reflection and learning about the different types of new media and communications;
- to develop self-reflexivity in relation to the collected material and ethics, sensitivity to the subject of the study.

Subject-specific competencies are listed in detail in the curriculum of each study programme.

FORMS OF STUDY IMPLEMENTATION

At the third Bologna cycle, AMEU-ISH conducts **part-time study**.

As a rule, part-time study is organised in the afternoon on weekdays and on Saturdays in the morning. The courses are scheduled one after another (or two or three at a time). Students perform their study assignments in-time, independently or in a team. At the end, an exam or individual assignments are performed. Attendance is a must. Attending lectures is a prerequisite for taking the exam. The studies are supported by up-to-date information technology (e-index, e-classroom, e-mail, SMS).

CURRICULUM WITH CREDIT EVALUATION OF STUDY OBLIGATIONS

Third-cycle study programme Humanities is designed in accordance with the provisions of the Higher Education Act (Official Gazette RS, No. 32/12 - Official Consolidated Text, 40/12 - ZUJF, 57/12 - ZPCP-2D, 109/12, 85 / 14, 75/16, 61/17 - ZUPŠ and 65/17) and Criteria for accreditation and external evaluation of higher education institutions and study programmes (Official Gazette RS, Nos. 42/17 and 14/19). It also considers the recommendations of supranational documents, such as the Bologna Declaration (1999), regarding the duration of studies, the student's annual workload, academic achievements and international mobility.

The curriculum of the study programme consists of **compulsory** and **elective courses, doctoral seminar** and **individual research work**. Compulsory courses of a total of 30 ECTS are placed within two semesters and are supplemented by eight elective courses of a total of 40 ECTS, which are self-selected by students and are listed in the curriculum from the first to the fifth semester. Within the scope of Doctoral Seminars 1 and 2, a total of 20 ECTS, students record the topic of the doctoral dissertation, whilst the Individual Research Work I, II and III is intended for the preparation of the doctoral dissertation. **The preparation of the doctoral dissertation and the preparation for the defence** are part of the last two semesters of study (the fifth and sixth semesters) and comprise a total of 60 ECTS.

Students of the doctoral study programme Humanities can choose from a total of 41 elective courses which are organised within **two modules of elective courses** (see the list of all elective courses below). **The module Studies of arts, visibility and media** comprises 18 elective courses and **the module Studies of societies and humans** contains 23 elective courses. Each of the elective course is valued with 5 ECTS.

Figure 1. Composition of the curriculum of the doctoral study programme Humanities (3rd Bologna cycle)

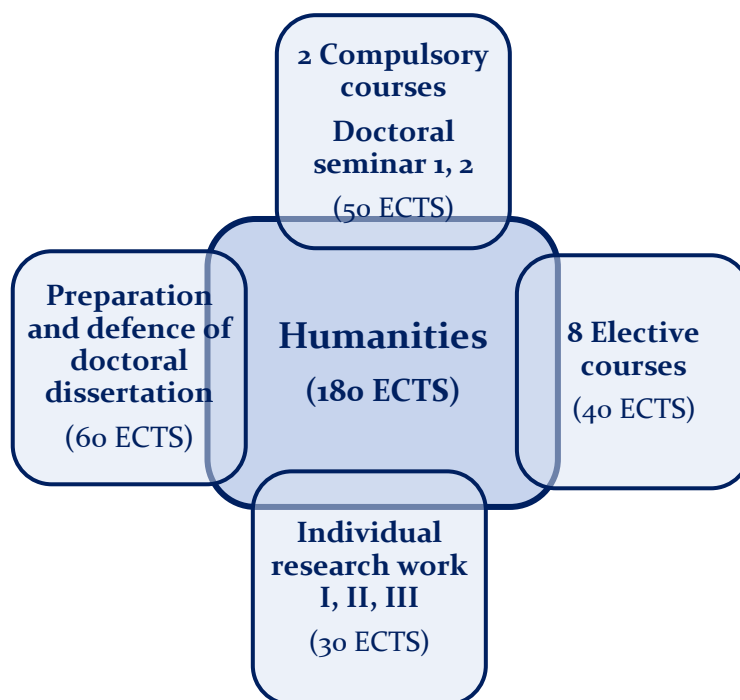


Table 3. Curriculum of the doctoral study programme Humanities (3rd Bologna cycle) by individual study years and ECTS

Humanities - 1st study year

No.	Course	ECTS
1ST SEMESTER		
1	Humanities I	15
2	Elective course I	5
3	Individual research work I - preparation for doctoral thesis	10
2ND SEMESTER		
4	Humanities II	15
5	Elective Course II	5

No.	Course	ECTS
6	Doctoral Seminar 1 - Application for Doctoral Dissertation	10
Total ECTS for 1st study year		60

Humanities - 2nd study year

No.	Course	ECTS
3RD SEMESTER		
7	Elective Course III	5
8	Elective course IV	5
9	Elective Course V	5
10	Elective Course VI	5
11	Individual Research Work II (Doctoral Dissertation)	10
4TH SEMESTER		
12	Elective Course VII	5
13	Elective Course VIII	5
14	Individual Research Work III (Doctoral Dissertation)	10
15	Doctoral Seminar 2	10
Total ECTS for 2nd study year		60

Humanities - 3rd study year

No.	Course	ECTS
5TH SEMESTER		
16	Preparation of the doctoral dissertation	30
6TH SEMESTER		
17	Doctoral dissertation (completion and defence)	30
Total ECTS for 3rd study year		60
Total ECTS		180

Table 4. List of elective courses of the doctoral study programme Humanities in the context of two modules and their credit evaluation according to ECTS

MODULE: STUDIES OF ARTS, VISUALITY AND MEDIA		
No.	Elective course	ECTS

MODULE: STUDIES OF ARTS, VISUALITY AND MEDIA

No.	Elective course	ECTS
1	Interdisciplinary methodologies	5
2	The art, aesthetics and future of life in the city	5
3	Philosophy of Culture	5
4	Visual Arts Philosophy	5
5	The avant-garde and autonomy of art	5
6	Critical Aesthetics - Philosophy of Art and Culture from Antiquity to Jacques Rancière	5
7	Documentary comic book and graphic novel	5
8	Literary journalism	5
9	The philosophy of nature: art, science and aesthetics	5
10	The semiotics of everyday life	5
11	Art and life: philosophical theories and artistic practices	5
12	Spaces of experience: art and aesthetics from embodiment to virtuality	5
13	Space, body and new media in art and aesthetics	5
14	Theory of film and popular culture	5
15	Contemporary theories in art	5
16	Communication and society	5
17	Art and culture during neoliberalism and post-transition	5
18	The technologized home and family among the media: an anthropology of new technologies	5

MODULE: STUDIES OF SOCIETIES AND HUMANS

No.	Elective course	ECTS
1	Interdisciplinary methodologies	5
2	Rituals from tribal communities to the state - historical-anthropological-legal studies	5
3	Anthropology of gender and culture	5
4	Religion and society	5
5	History of feminism	5
6	The age of revolutions	5
7	Feudal Europe	5

MODULE: STUDIES OF SOCIETIES AND HUMANS

8	Historical anthropology and regional studies	5
9	Introduction to archaeological methodology and theory	5
10	The sociology of knowledge	5
11	Knowledge and discourse	5
12	Knowledge and modern societies	5
13	Selected topics in the Philosophy and Sociology of Sport	5
14	Logotherapy and existential analysis	5
15	Contemporary challenges of Asian thought traditions	5
16	Applied Medical Anthropology	5
17	Ethics in science and research integrity	5
18	Interculturalism and the ethos of communication	5
19	Peer violence	5
20	Genders and sexes in a therapeutic context	5
21	Human Rights Philosophy	5
22	The philosophy of history	5
23	Political philosophy	5

ENTRY REQUIREMENTS AND SELECTION CRITERIA WITH ENTRY RESTRICTIONS

In accordance with the last paragraph of Article 38a and Article 16 of the transitional and final provisions of the Higher Education Act, doctoral study programme in Humanities enrolls:

1. graduates of the 2nd cycle study programme;
2. graduates of the university degree study programme, adopted before 11 June 2004;
3. graduates of current specialisation study programme and have previously completed higher professional study programme, adopted before 11 June 2004; the Academic Affairs Committee determines study obligations in the range of 30 to 60 ECTS;
4. graduates of a study programme leading to a Master in science degree or specialisation after completing university study programme, adopted prior to 11 June 2004; these candidates will be granted at least 60 ECTS;
5. anyone who has completed a professional study programme, regulated by EU directives or other equivalent Master's degree study programmes that are evaluated with 300 ECTS.

Candidates who have completed education abroad, equivalent to education stated in paragraphs 1 to 5, also meet admission requirements. They can enrol under the same conditions as those applying to candidates who have completed their education in Slovenia. Before enrolling in doctoral studies, they must complete the process of recognition of education for continuing education.

In case of a limited enrolment

If a decision is made to limit enrolment, the selection of candidates will be based on success of the previous study and achievements in scientific and technical fields. Individual elements of the selection will be valued as follows:

1. Success of the previous study (average grade) 60%;
2. Evaluation of the final paper 40%.

This is decided by the Academic Affairs Committee.

APPLICATION AND ENTRY PROCEDURE

All candidates submit application for enrolment via electronic application portal Enrolment application for study (eVŠ) <https://portal.evs.gov.si/prijava/?locale=en> in 2 ways:

1. If a candidate is applying via **digital certificate**, the printed form by post is not sent. An application that has been completed, electronically signed and submitted with a qualified digital certificate in the eVŠ by the deadline set by the invitation to tender, is considered as timely. By post, the candidate sends the attachments to the application for which he/she indicated in the application that will be sent by post (the consignment must include a reference to the application number for enrolment) to the Student Office AMEU-ISH.
2. If the candidate is applying **without digital certificate** (with username and password), the application form must be sent electronically in eVŠ, then printed, signed and either sent by registered mail or delivered personally to the address together with the mandatory annexes by the deadline determined by tender.

Candidates will be invited in writing and will be informed of the date of entry.

CRITERIA FOR THE RECOGNITION OF KNOWLEDGE AND SKILLS OBTAINED BEFORE ENTRY INTO THE STUDY PROGRAMME

The recognition of knowledge and skills is regulated in more detail by Rules on the recognition of knowledge and skills of study programmes at Alma Mater Europaea - Faculty of Humanities, Institutum Studiorum Humanitatis, Ljubljana.

AMEU - ISH values the candidates' knowledge and skills if they correspond fully or partially to the general or subject-specific competences determined by the study programme in which candidates aim to enrol or are enrolled in.

The following are recognised as candidates for the recognition:

- have acquired knowledge and skills valued by ECTS from other study programmes which candidates acquired in the context of educational and higher education institutions,
- knowledge and skills acquired through various formal programmes and non-formal educational activities,

- knowledge and skills acquired through work, self-education or opportunity learning.

The basic measure for the recognition and non-recognition is comparability of the knowledge with learning units, skills and qualifications to the doctoral study programme Humanities, in which the candidate will enrol.

Formally acquired knowledge and skills are those that candidates acquire at educational and higher education institutions and are demonstrated through various publicly valid certificates and diplomas and give candidates a publicly valid degree or qualification.

Non-formally acquired knowledge and skills are those that candidates acquire at the educational and higher education institutions or outside them, and prove them with certificates of acquired knowledge or skills (courses, workshops, seminars, etc.). Educational activities do not give candidates a publicly valid degree or qualification. The category of non-formally acquired knowledge and skills also includes those acquired through informal learning which are acquired by candidates in the workplace, at home (self-education, amateur activity) and in the everyday environment, and cover all the knowledge, skills and experience they acquire in everyday life. Knowledge gained in this way is demonstrated by employer certificates, own products or personal records.

The basis for the recognition of knowledge and skills are **certificates or other documents**, namely:

- publicly valid documents (certificates, diplomas),
- certificates of completion of the study programme or of the completed study programme obligations,
- certificates of education and training providers on successfully completed education, certificates and other documents,
- candidates' products, services, projects, publications and other copyrighted works,
- evidence of registered patents,
- adequate references of practical training and work experience,
- knowledge acquired through self-education and learning and
- other evidence / knowledge that is assessed by the competent authorities of the Faculty.

The process of identification, verification and recognition of knowledge and skills begins on the basis of the application of a candidate who submits an application for recognition on a form that is an integral part of the Rules on recognition of knowledge and skills to the Student Affairs Office.

KNOWLEDGE EXAMINATION AND ASSESSMENT

Knowledge examination and assessment are regulated in more detail by the Rules on knowledge examination and assessment at Alma Mater Europaea - Faculty of Humanities, Institutum Studiorum Humanitatis, Ljubljana.

Forms of knowledge examination and assessment are exams, group exams from multiple units, colloquiums, assessment of seminars and papers, tests and other forms of examination and assessment defined by the syllabuses of individual units.

Examination or partial examination is a regular form of final examination and assessment, which is carried out by a student after the completion of the study process. Colloquiums, tests,

homeworks, participation in lectures, seminars, exercises and field projects, as well as assessment of seminars, lectures and practical works are forms of continuous examination and assessment of knowledge of students from individual teaching units.

Knowledge assessment can be oral or written or oral and written. It can also be done by checking written, graphic, technical and other products or assignments and their defence, or by checking practical work or in combination of several forms in accordance with the syllabus of the course.

Students' knowledge in examinations, colloquiums and other forms of assessment is assessed with positive and negative grades. Positive grades are excellent (10), very good (9 and 8), good (7), sufficient (6). The negative grade is negative (5 to 1). The student's obligations are evaluated with grades from 10 to 1.

RULES FOR PROGRESSION IN THE STUDY PROGRAMME

A condition for advancement from the 1st to the 2nd year of the doctoral study are completed study obligations in the amount of at least 45 ECTS.

Applicants who have completed at least 90 ECTS study requirements from the first and second year and have obtained approval for the doctoral dissertation at the AMEU - ISH Senate may enrol in the third year of doctoral study.

Repeating a year

A student who has not fulfilled the conditions for advancement may repeat the year. Due to non-fulfilment of obligations, a student may repeat one year only once during the whole study.

Progression to the next year of study without meeting all the criteria (conditional enrolment)

Students may conditionally progress to the next year of study even if they do not meet all the criteria – they must have justified reasons as listed below.

Justified reasons and required proof are:

- Maternity during time of study – proof: extract from the birth registry.
- High-risk pregnancy irrespective of the outcome – proof: confirmation from a gynaecology specialist.
- Fatherhood in the first year after birth, if the father resides in common household with the child – extract from the birth registry, confirmation of common household.
- Illness lasting at least three months during the time of classes – numbered medical confirmation, issued by a personal doctor with a description of the disease and the length of healing, or a description of the disease, issued by a specialist or hospital discharge. The medical note must include a time of absence. In the time of absence, the student cannot take exams or complete any other obligations, as can be discerned on VIS.
- Death of student's family members (mother, father, brother, sister, husband, wife, child) – proof: extract from the book of the deceased, the birth register, from which the relationship can be derived, in the case of members of the common household, a certificate of a common household.

- Hardship in the student's family evidenced at the Center for Social Work, which hindered the student's academic engagement during exam time or the school year – proof: confirmation from the Center for Social Work, which shows the development of the situation for at least a month prior to the examination period.
- Extraneous activity in artistic, cultural, humanitarian, sport or research fields during the time of exams – proof: confirmation of active participation issued by the corresponding organization.
- Education in two or more study programs – proof: confirmation of enrolment.
- Minimum three months of education abroad – proof: confirmation of education abroad.
- Active involvement and participation in the institution's bodies – proof: confirmation of active participation at the meetings of the body signed by the competent authority.

In this case, the conditional progress to the next year is decided over by the Committee for Student Affairs.

Students wishing to conditionally enrol to the next year, must submit a request to the Committee for Student Affairs. A request for conditional progress to the next year is submitted by students electronically through VIS, by clicking on the 'Request' tab in the left-hand-side menu – they then select Request for enrolment – conditional enrolment and fill out the form.

A student who demonstrates above-average study results is allowed to advance faster if possible, given the study process. The decision on this is made by the Senate of the Institute, upon the request of the candidate (s) and the reasoned opinion of the Student Affairs Committee. The decision determines the way of faster progress.

Absolvent stage

In the event that a student did not complete all prescribed requirements of study and the final work of the last year, and yet repeated or changed the study programme, may ask for the enrolment in the absolvent stage.

A student wishing to enrol in the absolvent stage in the next academic year must submit an electronic application via the VIS, which he / she prints, signs and submits it with appropriate evidence either by post or in person to the Student Affairs Office.

Extending student status

In case when a student did not complete all the required student obligations in the last year of study, did not previously repeat a year or change the path of study, the student may request an extension of student status (extended year).

Justified reasons for not completing study obligations are the following:

- motherhood at the time of study;
- risk pregnancy during the current academic year, regardless of the expiry date;
- paternity in the first year of the child's life, if the father lives with the child in a shared household and benefits from the right to childcare leave;
- illness lasting at least three months during the lectures;

- difficult social conditions of the family the student which are registered at the Center for Social Work and are impeding the academic engagement of the student during exam periods the current academic year;
- recognised status of a person with special needs;
- active participation in top professional, cultural or sporting events;
- active participation in the Faculty's bodies;
- other.

Students must attach proof of circumstances in question.

REQUIREMENTS FOR COMPLETING THE STUDY

A student completes the doctoral study by successfully completing the following study obligations:

- 2 compulsory courses (30 ECTS)
- Doctoral seminar 1 and 2 (20 ECTS)
- 8 freely elective courses (40 ECTS)
- Individual research work I, II, III 30 ECTS)
- Preparation and defence of the doctoral dissertation (60 ECTS)

The requirement for completing the study is the successful completion of all the prescribed study obligations, as well as the preparation and successful defence of the doctoral dissertation. A student completes his / her studies after completing all 180 ECTS which are determined by the study programme.

TRANSFERS BETWEEN STUDY PROGRAMMES

Pursuant to Article 39 of the Higher Education Act and the Criteria for transfers between study programmes, it is possible to transfer to the third-degree study programme from other study programmes of the same level.

Transfers are possible between study programmes in related fields:

- which are publicly valid in the Republic of Slovenia,
- which, on completion of their studies, ensure the acquisition of comparable competences,
- of which half of the obligations under the European Transferable Credit System (ECTS) from the first study programme may be recognised according to the recognition criteria if they relate to compulsory courses of the second study programme.

The following may be recognized in the transfers:

- comparable study obligations completed by the student in the first study programme;
- non-formally acquired comparable knowledge.

When transferring from one study programme to another and in parallel study, student are recognized exams and other study obligations are recognised to the student, taking into account the content, scope and complexity of knowledge required by the study

programme. Given the extent of the obligations recognised in the first study programme in Slovenia or abroad, student can be enrolled in the same or a higher year in the submitted study programme.

In accordance with provisions of the call for proposals, candidate shall submit an application and supporting documents:

1. the curriculum of the previous study programme,
2. syllabuses of the courses which the candidate completed in the previous study programme and
3. proof of the achievement in an individual course.

Transfer applications are assessed individually in accordance with the Faculty rules, as the candidates' completed study programmes and their pre-completed academic achievements are diverse. When deciding on the transition from one study programme to another, the committee determines the study obligations and credits from the previous programme that can be recognised, as well as the content of study obligations (courses) and the scope of study obligations (ECTS) that a student must complete in order to graduate in the new study programme.

EMPLOYMENT OPPORTUNITIES FOR GRADUATES IN HUMANITIES

After completing the third-level doctoral studies, graduates are qualified to independently perform professional tasks in various fields. They are skilled in social entrepreneurship, the formation of foci of social innovation, cultural mediation and performing coordination, management and demanding professional tasks in cultural institutions and non-governmental organisations which are related to administrative and professional activities, the collection, record and documentation of data and information, the transferral of knowledge and information and their application in practice.

In addition to general competences in humanities and social sciences, students acquire and enhance specific competences which enable graduates to employ in scientific, research, cultural, administrative, governmental and non-governmental, economic and educational institutions in the fields of knowledge of social processes. and cultural phenomena, communications, media and language, gender, migration, minorities, human rights, health culture, religion, popular culture, publishing, marketing culture, and dealing with cultural heritage, etc.

CONTACT DETAILS

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